

St Mary's PTA Exec Committee

Minutes of AGM, Held on Tuesday 22nd October 2024 at The Hartley, Wheaton Aston

1) Attendees and Apologies:

Attendees:

Helen Roberts (HR), Lucy Cox (LC), Laura Grigg (LG), Rachel Hughes (RH), Kirsty Wheatley (KW), Laura Tarbuck (LT), Kelly Haddon (KH), Charlotte Foxall (CF), Lauren Bown (LB), Jenny Watts (JW),

Apologies:

Pheobe Cowell, Hannah Stokes, Sophia Lawley, Nicky Rae

2) Previous Minutes and Matters Arising:

Minutes scrutinised and signed off; outstanding actions confirmed as carried forwards to current working agendas by HR & LC.

3) Chair's Report:

Chair's Report given by HR. Thanks was offered to members and volunteers. The attendees also passed on thanks to HR for everything she does as the head of the committee.

4) Financial Update:

Financial report: Not available. A basic outline was provided by HR. Final report to be emailed out to committee in due course.

5) Election Of Committee:

Current Committee rescinded roles.

New Committee volunteered, seconded and agreed as:

Chair: Helen Roberts

Secretary: Lucy Cox

Treasurer: Laura Grigg, supported by Laura Tarbuck

Members: Kirsty (KW), Rachel Hughes (RH), Charlotte Foxall (CF), Kelly Haddon (KH), Sophia Lawley (SL)

Volunteers: Nicky Rae, Hannah Stokes, Phoebe Cowell

Class Reps discussed and agreed as:

Nursery: Charlotte Foxall/ Nicky Rae

Reception: Lucy Cox

Year 1: Kelly Haddon/ Laura Tarbuck

Year 2: Kirsty Wheatley

Year 3: Rachel Hughes

Year 4: Laura Grigg

Further Feedback on Prior Events:

200 Club:

Concern was raised about the lack of support for the 200 club. LC suggested more promotion needed.

Due to data protection issues and gambling policies, we would need to look into this further.

LG agreed that she would be happy to ensure the draw is done correctly each month going forward **(ACTION: LG)** All committee members to help spread the word to encourage more people to get involved **(ACTION: ALL)**

6) Future Events:

Pumpkin Party:

HR requested volunteers to help set up the room. It was decided that Thursday evening would be best to do this **(ACTION: ALL)**

HR ran through a plan of action for the event. KH volunteered Greg to help cook the BBQ. CF to cook pizza.

CHRISTMAS

Light Switch On: 16th November

- **Lead up to the event - Santa's grotto will need to be created. A candy shop theme was agreed upon. Dates to be confirmed as to when we can have access to the hall to do this. (ACTION: HR)**
- Discussion was had about difficulties getting enough wine donated to do water2wine stall as done in previous years. This year it has been decided to do a bottle tombola instead. HR requested volunteers for the evening. Donations needed for this, poster needs sharing and promoting through social media and dojo. Non uniform day in exchange for donations on Thursday 7th November **(ACTION: ALL)**
- Lucky dip Christmas tree to be used alongside the tombola

LC raised concerns about how long the queue usually was and looked at possibilities of how this might be changed. LG suggested selling tickets beforehand with allocated time slots. No

decision was made on this. Needs to be discussed further.

RH, LG, LC, CF, HR all offered help for the light switch on. JW offered to help wrap the selection boxes.

Christmas Celebrations:

Christmas Fayre/ Raffle:

- Christmas Fayre to be held on Thursday 12th December 3.30pm
Stalls to include: Chocolate tombola, Refreshments, Teddy Tombola, Class stalls

To be discussed further at the next meeting **(ACTION: ALL)**

- Christmas raffle to take place. Tickets to be sold throughout December. Christmas raffle prizes needed! **(ACTION: ALL)**

Christmas OTHER:

- Non uniform day for chocolate donation. Date to be confirmed
- Christmas Disco: Thursday 19th December. Details to be discussed at our next meeting.
- Possible date for Kirsty to do Christmas photos in school: Monday 2nd December. This needs confirming with Kirsty ASAP. **(ACTION: KW/HR)**
- It was agreed that the children would all receive a book as their Christmas gift in school. Books to be sourced as cheap as possible. The works offer of 10 for £10 was discussed.

10) AOB:

- Bags2school was discussed. Due to the company drastically dropping their prices, CF agreed to source a different company to do a collection for us. **(ACTION: CF)**
- KW was to discuss with Lee about groundworks for the internal garden space. **(ACTION: KW)**
- RH requested more meeting throughout the year to improve communication and to help be more organised for upcoming events.
- Mural artwork for the dining room was talked through. A theme is yet to be decided on. JW suggested making it into a competition for the children to design. Theme needs to relate to the school and Wheaton Aston.

DATE OF NEXT MEETING: Tuesday 5th November 7pm at The Hartley.

