



St Mary's CE First Academy

Policy Statement Charging and Remissions

We love and value each member of the St. Mary's family as precious individuals. Our outward-looking curriculum enables everyone to embrace life in all its fullness while celebrating the everyday and the unique. Through our Christian values of belief, respect and friendship we:

*'Shine as a Light in the World'.
Matthew 5:16*

Belief, Respect, Friendship

1 Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

2 Voluntary contributions

2.1 When organising educational visits that enrich the curriculum and educational experience of the children, St Marys invites parents to make a voluntary contribution to the cost of educational visits. If we do not receive sufficient voluntary contributions, we may have to cancel a visit. If an educational visit goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others. Packed lunches will be provided for those children who are eligible for free school meals.

2.2 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- Educational visits to, for example; museums, galleries and farms
- Sporting activities which require transport expenses
- Visits to the theatre
- Musical events
- Experiences within the academy such as visiting speakers and experiential learning
- Residential visits

2.3 If any of our families are experiencing financial difficulties please contact the Head of School to discuss further if required, we will then forward your request to the LAC for consideration. Each request will be considered against individual visits.

3 Music tuition

All children study music as part of the normal school curriculum. We do not charge for this. There is a charge for individual and/or group music tuition if this is not part of the National Curriculum. These lessons are arranged through Rock Steady and payment is made directly to the tutors. We give parents information about additional music tuition at the start of each academic year. Supplementary information is shared via the Rock Steady team throughout the year.

4 **School Meals**

Payment for school meals is made using ParentPay. Universal free school meals are available for all EYFS and KS1 pupils. In line with Staffordshire support policy, parents and guardians need to apply for Free School Meals themselves at <https://www.staffordshire.gov.uk/Education/Educational-awards-benefits/FreeSchoolMeals/Apply-online.aspx> St Mary's staff are able to assist in the application, should it be needed, by reading the form, helping it to be completed, or welcoming parents and guardians in to use school computers to complete the application. All parents and guardians are chaperoned when using school computers and must agree to the terms and conditions in the AUP.

5. **Breakfast Club**

The school offers a Breakfast Club every morning from 8am until the school gate opens at 8:40am. The charge for this is £3.50 per child, per session and is operated on a first come first served basis, sessions are pre-booked in advance per term.

6. **Extra-curricular provision**

The school offers various extra-curricular clubs and out of school hour's clubs before and after school. Qualified coaches, volunteers or staff organise and run these sessions. Some of the activities will not be charged i.e. in the instance when there is no cost to the school. Other clubs are charged at an agreed rate per session, per child, depending on the provider. Sessions must be pre-booked in termly sections. Payment for clubs are due before the child attends the first session. Due to ratios, not all clubs are open to all children, and some operate on a 'first come, first served' basis.

7. **Lettings**

Charges for lettings of school facilities are determined by the Executive Principal and ratified by the Chair of LAC, then reported upon at LAC meetings. Each letting request will be dealt with on an individual basis, considering costs eg. services, staffing, admin, wear and tear, using the following guidelines:

- **Sports Hall / Main Hall** - for sports use £30 per hour (To discuss increasing from Sept '25) (no VAT) for other events VAT will be added - this rate applies to bookings of less than 10 consecutive weeks. For longer term lettings, these will be agreed in advance and the charge determined by the Executive Principal and then ratified by the LAC as stated above.
- **Classrooms** - £15 per hour
- **ICT Suite** - requests will be considered individually by the Executive Principal taking into account any additional costs eg. printing, copying costs. (The ICT Suite can accommodate up to 20 persons)

8. **Additional charges:**

Charges may be made to parents for a number of reasons ie a charge for lost or damaged books in respect of the replacement cost, as well as for intentional damage being caused and the associated repair costs.

This Policy is Reviewed Annually in the Summer Term

Signed



Chair of LAC Date:

7 OCT 2025

Appendix 1

DEBT RECOVERY

The academy operates a degree of flexibility with payment for School visits, particularly residential visits which are also optional. Difficulties are sometimes encountered in obtaining payment and particularly where the parent has financial problems.

It is recognised that there will be occasions where the full amount will not be received and the school has discretion to write off amounts up to £100 (after any agreed subsidy, free school meals or pupil premium adjustment advised to the parent).

This will be a last resort and every effort will be made to obtain payment and may also result in cancellation of the visit for the pupil.

Instances may also occur where payment is not received for school meals, a stringent policy is operated in contacting parents initially by email where the debit amount is £5 or more, then by phone call or letter if the debt reaches £10 or more. Parents are informed that until the debt is settled pupils must bring sandwiches for lunch. If sandwiches are not provided pupils will be provided with a cheaper alternative healthy meal choice. When payment is not forthcoming and a dormant debt is incurred it is agreed that the school may write off up to £30.

Where these limits are exceeded the matter will be reported to the LAC Finance Committee to decide on what further action will be taken.

Policy is reviewed annually in the Summer term



BREWOOD & WHEATON ASTON FEDERATION



POLICY STATEMENT

FUND RAISING - to support school activities and ethical charitable causes

Brewood CE Middle Academy

We value and cherish every member of our community and celebrate their uniqueness.

Our values led curriculum promotes a love of life and learning inspiring every individual to be a respectful, resilient, and faithful global citizen.

"Let all that you do be done in love."

1 Corinthians 16:14

Respect, Faith, Resilience

St. Mary's C of E First Academy

We love and value each member of the St. Mary's family as precious individuals. Our outward-looking curriculum enables everyone to embrace life in all its fullness while celebrating the everyday and the unique. Through our Christian values of belief, respect and friendship we:

'Shine as a Light in the World'.

Matthew 5:16

Belief, Respect, Friendship

1. INTRODUCTION

- 1.1 As Church of England academies we believe it is important for children to be involved in different fields of fund raising. We support major international appeals as they arise, in addition to local appeals and raising money for our academies. Courageous Advocacy is one of Brewood's Key Curriculum Drivers and pupils are encouraged to think about the impact they are having as human beings and to engage in social actions and charitable activities to bring about real change. Brewood CE Middle Academy selects Year 8 pupils as 'Charity Ambassadors' to support the organisation of some of the charity activities.

2. APPEALS

- 2.1 Non-uniform days are held at short notice to support any international crisis as it arises.
- 2.2 We will support some of the following
- (These can vary each year)
- Children in Need
 - Comic Relief
 - World Book Day (Book Aid International)
 - Summer Fair / Christmas Fair (School funds)
 - Operation Christmas Child (shoe boxes) - Samaritans' Purse
 - Compton Care
 - Royal British Legion Poppy Appeal

- NSPCC
- The Well (Wolverhampton Food bank)
- Christian Aid
- Dementia UK

- 2.3 Additional funds raised from the Fairs or non-uniform days are allocated to children's Christmas parties, activities and designated school resources including books etc.
- 2.4 Additional fundraising events are held in response to appeals from outside agencies. Both schools are keen to support a variety of good causes through sponsorship events of various kinds. Only one major fundraising event will take place each academic year (either for charity or a major school initiative).
- 2.5 As required 'Own Clothes' days are held at Brewood CE Middle Academy and St Mary's CE First Academy to raise funds for school aspects.
- 2.6 Additional fundraising events at both academies include a non-uniform days, silent discos and events arranged by the PTA.

This policy will be reviewed annually in the Summer Term

Signed



Chair of LAC

Date:

7 OCT 2025